

The following Parking Rules apply to everyone parking a vehicle in a New York City Housing Authority (NYCHA) – Chelsea Houses parking lot.

1. **Parking Permit Required:** No one may park a vehicle in a NYCHA parking lot unless NYCHA grants permission to park and issues a parking permit for that vehicle. Parking fees are designated on a separate fee schedule. NYCHA does not grant refunds of parking fees after the issuance of a **Parking Permit**. The parking permit is valid from May 1st of the current year to April 30th of the following year. Please note there is no proration of fees for applicants who apply later than the commencement of the current parking year, with the exception of waitlist applicants who apply after November 1st of the current parking year.
2. **Placement of Permit:** The permit, in the form of a sticker, must be permanently affixed to the inside lower corner of the passenger side (right side) of the authorized vehicle's front windshield. For motorcycles, owners must affix the sticker to the fork on the operator's right side. The parking permit (sticker) is **NOT** transferable.
3. **Display of Authorizations:** Every vehicle must clearly display the current New York State vehicle registration, license plates, New York State Vehicle Inspection Sticker and NYCHA parking sticker at all times. **Only authorized permit holders with a disability plaque issued by New York City or New York State shall park in designated disability spaces. The disability plaque must be displayed at all times.**
4. **Insurance Required:** An amount of insurance prescribed by New York State Law must be maintained at all times.
5. **Parking Spaces:** Parking is permitted only in designated and/or marked parking spaces, one space per vehicle. Oversized vehicles are prohibited. All vehicles must park in the allotted space to prevent any inconvenience to other neighboring permit holders.
6. **Vehicle Repair Prohibited:** Vehicle repair other than changing of tires is **NOT** permitted in parking lots.
7. **PARKING AT OWNER'S RISK: THE USE OF ANY PARKING AREA IS SOLELY AT THE VEHICLE OWNER'S OWN RISK, AND THE NEW YORK CITY HOUSING AUTHORITY ASSUMES NO RESPONSIBILITY WITH RESPECT TO THE VEHICLE OR ITS CONTENTS; THIS PROVISION SHALL NOT BE DEEMED TO HAVE BEEN WAIVED BY ANY ACTION OF THE NEW YORK CITY HOUSING AUTHORITY OR ITS EMPLOYEES.**
8. **Parking Lot Maintenance:** A vehicle must be removed at times specified by NYCHA for parking area cleaning, painting, repairs, and construction.
9. **Changes to Regulations:** NYCHA reserves the right to modify these Parking Regulations at any time, on **notice**.
10. **Revocation of Parking Authorization:** Upon 10 days' notice of a violation of these Parking Regulations, NYCHA reserves the right to revoke a.
 11. **Termination of Parking Authorization:** Permission to park terminates when the parking sticker expires and renewal is denied, the tenant moves out, or if permission is revoked.
 12. **Towing or Removal:** NYCHA reserves the right to have abandoned or unauthorized vehicles, or vehicles presenting a danger to persons or property, removed from parking areas without prior notice and at the vehicle owner's expense.
 13. **For parking permit applicants who are NYCHA residents:** The vehicle must be registered to the resident's development address in order to qualify for a reduced resident parking fee.
 14. **Renewal and New Applicants (NYCHA Resident):** An application to obtain or renew a resident parking permit will be denied if the applicant's household owes rent arrears. Residents with a valid New York City and/or State Parking Permit for Persons with Disabilities will not be denied on this basis.
 - a. **EXCEPTION:** If the tenant of record has a payment plan in place covering the full amount of rent arrears and is up to date under the payment plan, or if the tenant of record renegotiates a payment plan covering a portion of the rent arrears owed to cover the full amount, the arrears will not be considered a basis to deny renewal or a new application for a parking permit.
 - b. If an application is rejected due to rent arrears, the applicant may submit a new application for consideration, as long as the application window is still open, once the household pays the arrears in full, enters into a payment plan covering the full amount of arrears, or renegotiates an active payment plan for a portion of the arrears to cover the full arrears. The granting of a permit is subject to availability.
15. As part of the agreement between NYCHA and the Developer, NYCHA was assigned 26 parking spaces.
16. Authorized NYCHA permit holders, must fill out fill out, sign, and submit a conditions form issued by the parking lot manager K&R (see attachment). Also, authorized permit holders are required to provide K&R with a set of the car keys so vehicle can be moved.
17. A peak and off-peak hours schedule is provided by K&R for the permit holders to access and retrieve their vehicle (**see attached schedule**). **The following are the contact numbers for the Parking Attendant (646) 996-9193; for the Building Manager (212) 590-0590 or (917) 275-3801**
18. A remote to access the garage is given to each permit holder at no charge, if permit holder loses the remote there is \$100 replacement fee.
19. This agreement is for a specific vehicle only as reported in this agreement. **NO VEHICLE REPLACEMENT** unless pre-approved by Management.
20. Any change in status of vehicle covered by this agreement, or other information listed above, must be reported immediately to Management and a new monthly Parking Application or Change of Car Form must be completed, as applicable.
21. Driver has no proprietary interest in any specific assigned space. Management has the right to change any space at any time, without prior notice.
22. The operator of the garage will have liability for all cars between the time a car is left in the reservoir space and the time the owner takes delivery of the car from the attendant.
23. Driver must disable all alarms while parking in the garage.
24. Current valid permit holders with any questions relating to Chelsea parking garage should call the Parking Administrator at (212) 306-3838.